

USER GUIDELINES FOR CREATING AN APPRENTICESHIPS VACANCIES FEED FOR YOUR WEBSITE

Basic Options

1. Choose sector (if any)
If you leave blank, it will display all sectors.
2. Choose role (if any) to filter
You can select multiple roles using Ctrl+click. If left blank, it will display all roles.
3. Choose county (if any) to filter
Select multiple counties using Ctrl+click. If left blank, it will display all counties.
4. After selecting a county, you will get the option to filter by town. Select multiple towns using Ctrl+click. If left blank, it will display all towns in the selected counties.
5. Choose how many vacancies you want to show in your feed
6. Choose what type of vacancy to display
7. Choose the width you would like your widget to be from the dropdown
8. Choose the height you would like your widget to be from the options in the dropdown (N.B. You will be able to scroll within the frame of the final widget to see more results)
9. Choose which colour scheme you would like for your widget display.
10. Select whether to show the widget as a text-only list, as a map or as both.
11. Fill in the Captcha and click 'Generate code'. A preview of your widget will appear to the right. To alter your display, go back to the options list, make your changes then regenerate the code. Copy and paste the code into your page template or widget area.

1 Occupation Type (Sector)
Arts, Media and Publishing ▼

2 Job Role (Framework) [?]
All
Advertising & Marketing Communications
Broadcasting Technology
Community Arts

3 County [?]
All
Bedfordshire
Berkshire
Buckinghamshire

4 Town
Amersham
Arlesey
Aylesbury
Beaconsfield

5 Number of vacancies displayed
10 Vacancies ▼

6 Vacancy Type
 Apprenticeships and Traineeships
 Apprenticeships Only
 Traineeships Only

7 Width
210px ▼

8 Height
500px ▼

9 Style
Light ▼

10 Text or Map view
 Text
 Map
 Text and Map

11

```
<iframe class='apprenticeships' height=500 width=210
src='http://avlive.apprenticeships.org.uk/remote/db47
df22d899246e1549d6a60d0a4570'><p>Your browser
does not support iframes.</p></iframe>
```

USEFUL TIPS

There are many ways in which you can tailor the apprenticeships appearing in your custom feed, including the Advanced Options below.

- **Not all fields are mandatory**
- **Filtering too heavily may restrict the number of results in your feed**
- **Av Live will automatically update but if you change your vacancy requirements or aren't getting enough results, it's recommended to refresh your search terms so your feed shows the most accurate and up to date vacancies.**

Advanced Settings

12. Click the + symbol beneath the style option to expand the Advanced Settings menu

13. Filtering by Learning Provider can allow you to display only vacancies that are linked to a particular college or agency. Start typing the name of the college or other provider in the 'learning provider' field, to find a particular provider. (N.B. This will display all vacancies by the selected provider)

14, 15 & 16. There are 3 optional fields available to you, allowing you to further customise your feed and display additional information. Options available are:

1. Interview From Date
2. Possible Start Date
3. WageType
4. Wage (amount)
5. Working Week
6. Employer Name

Text or Map view

Text
 Map
 Text and Map

12 **Advanced Settings** +

13 Learning provider [?]

Choose first optional field

14 Interview Date ▼

Choose second optional field

15 Wage ▼

Please choose an option

16 Wage
Working Week
Employer Name

Reset all fields

Please verify you are human

88d4xiv3

Generate code

Copy code

Developers: query the vacancy data directly

AV Live uses the National Apprenticeships Service Web Service interfaces. If you would like to query the vacancy data directly and create your own feed, you can do so by registering for the web service here:

<http://www.apprenticeships.org.uk/apprenticeshipvacanciesaccessrequestform.aspx>

Design & Display

There are some useful options to make sure this widget suits the look and feel of your own website. You can change the size of the display area and choose a colour scheme to suit your website. Below are the four potential display options.



Apprenticeships

Current Vacancies

Apprentice admin assistant

This is an all-round administrative role. The apprentice will have the following roles and responsibilities to follow: -E-commerce -Process customer orders -Update the company website regularly -Deal with excel spread sheets

Location: Nottingham

Closing Date: 28/02/2014

Ref: 353024 [Apply](#)

Apprentice Negotiator

Exciting opportunity for a Apprentice Negotiator to join this successful and

Text



Apprenticeships

Current Vacancies

Map showing current vacancies across the United Kingdom with red pins indicating locations.

Map



Apprenticeships

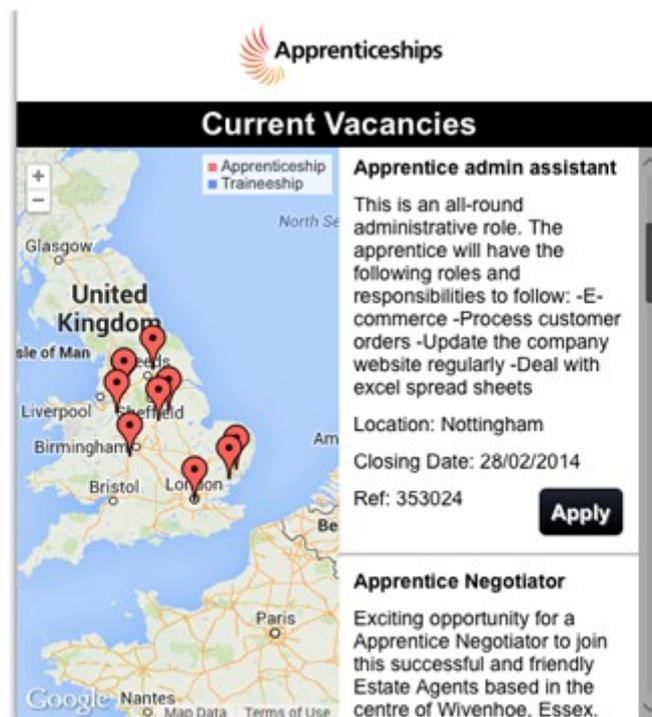
Current Vacancies

Map showing current vacancies across the United Kingdom with red pins indicating locations.

Apprentice Negotiator

Exciting opportunity for a Apprentice Negotiator to join this successful and friendly Estate Agents based in the centre of Wivenhoe, Essex. Supporting the branch in all aspects of administration, the successful candidate will benefit from full training.

Map & Text
(below 450px)



Apprenticeships

Current Vacancies

Map showing current vacancies across the United Kingdom with red pins indicating locations.

Apprentice admin assistant

This is an all-round administrative role. The apprentice will have the following roles and responsibilities to follow: -E-commerce -Process customer orders -Update the company website regularly -Deal with excel spread sheets

Location: Nottingham

Closing Date: 28/02/2014

Ref: 353024 [Apply](#)

Apprentice Negotiator

Exciting opportunity for a Apprentice Negotiator to join this successful and friendly Estate Agents based in the centre of Wivenhoe, Essex.

Map & Text
(450px and above)



If you have any problems using the Widget Creation Tool, please contact the Apprenticeships helpdesk at nationalhelpdesk@apprenticeships.gov.uk